

---

# LOGO Management Time Sheets

---

## // Instructions for completing Time Sheets

All contractors must complete a Time Sheet. This form must be signed by the LOGO contractor and countersigned by a council representative.

Once signed by the contractor and the council representative this form should be scanned and sent to [mail@logo.com.au](mailto:mail@logo.com.au) for processing.

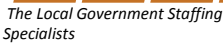
**If you have any questions call LOGO on 1300 305 170.**

## Statement of time worked and expenses claimed

Payable on presentation of claim.

Presented below is the current statement of time worked and expenses claimed in relation to the agreement between LOGO Management Resources and the Council shown below.

Council: \_\_\_\_\_  
ABN: \_\_\_\_\_  
Services rendered by: \_\_\_\_\_  
Period: From \_\_\_\_\_ to \_\_\_\_\_



T 1300 305 170      mail@logo.com.au      www.logo.com.au